RATIONALE
St Martin de Porres School is a Catholic Primary School serving the educational needs of boys and girls from Foundation to Year 5 in Hallett Cove Parish in the South West Region of Adelaide. The School was established in 1986, taking the name of St. Martin de Porres, who was a Dominican Brother. In keeping with that tradition and to maintain our identity, the students attending the school wear a uniform.

The following policy provides guidelines for all matters regarding the dress code and presentation in the school.

PURPOSE
The implementation of this policy ensures that every child who is enrolled at St Martin de Porres School does so under the premise that there is a set uniform to be worn which is compulsory.

The Board believes that by the wearing of a uniform:
1. there is justice and equity for all students regardless of parental income
2. we preserve part of our Dominican tradition
3. all children come to school in the same clothing
4. children gain a sense of being part of a family/community at school and when out in the general public
5. children’s self esteem is enhanced and maintained by ensuring there is no competition through fashion change
6. there is support for parents in making it simple to choose clothes for school
7. a sense of discipline and responsibility will be developed in children
8. children are easily recognised when they are off the school property

IMPLEMENTATION
The School Board wishes to stress that when parents enrol their children in this school they agree to comply with the school’s code of dress.

The uniform is supplied through the school’s uniform shop.

School staff will continually monitor the uniform standards and ensure compliance.

In the event of any breach of the school’s code of dress the School Board has directed the following action to be taken.
1. If a child comes to school without complying with the code of dress but brings an explanatory note, no further action will be taken. Any circumstances that result in long-term non-compliance with the code of dress, maybe addressed to the School Board for resolution.
2. If a child comes to school without complying with the code of dress and without an accompanying explanatory note, the following steps will be taken:
   a. On the first occasion the teacher will speak to the student about the problem
   b. A second non-compliance will result in a standard note being forwarded to the parent or caregiver from the teacher requesting that this matter be corrected (Appendix 2)
   c. A third non-compliance will result in a telephone call from the Deputy Principal to the parent or caregiver requesting that the matter be addressed immediately
   d. Any subsequent offence will be referred to the School Board for resolution. The School Board will arrange an interview with the family in an endeavour to seek explanation for the non-compliance with the code of dress. Whilst each case will be judged on its merits, any resolution will always include compliance with the code of dress.

The Board can appreciate that there are occasions when a uniform may need repair or can be subjected to last minute accidents. This situation can easily be accounted for with a simple note of explanation from the parent or caregiver to the teacher. This action would prevent any misunderstanding or embarrassment. Alternatively, if your child does not have the correct uniform because of financial difficulties, parents or caregivers are requested to contact the school so that assistance can be provided.

The Principal and staff have been directed to enforce this policy.

**ENDORSEMENT DETAILS**

<table>
<thead>
<tr>
<th>Review Date:</th>
<th>July 2012</th>
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<td>Date of Next Review:</td>
<td>July 2015</td>
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Endorsed by School Board:

(Chairperson) [Signature]  (Date) 1/11/2012

(Principal) [Signature]  (Date)
APPENDIX 1

UNIFORM

SUMMER UNIFORM

GIRLS
1. Dress – St Martin de Porres monogrammed check
2. Socks – white (plain – purchased through the uniform shop) or none with sandals.

BOYS
1. Shorts – grey gabardine
2. Shirt – pin stripped monogrammed banded short sleeves
3. Socks – grey (purchased through the uniform shop), or none with sandals

WINTER UNIFORM

GIRLS
1. Pinafore – St Martin de Porres School check for children in Foundation – Year 2
   Skirt – St Martin de Porres School check for children in Years 3 – 5
2. Shirt – Peter Pan collar, blue monogrammed shirt (not banded)
4. Socks – plain white
5. Tights – razzamatazz opaques - “Ink Navy”
6. Blue Coat

BOYS
1. Long Trousers – grey gabardine or melange
2. Shirt – pin stripped monogrammed long sleeve (banded)
4. Sock – grey (purchased through uniform shop)
5. Blue Coat

SHOES
1. Black school shoes to be worn (no platform shoes >3cm), and may be worn with the summer uniform
2. Sandals – brown leather school sandals with summer uniform only

SPORTS UNIFORM
1. Polo shirt – school monogrammed
2. Shorts – navy
3. Track pants – with track top and rugby top as an option
4. Shoes – white (predominately), no high cuts
5. Socks – plain white with school name

ADDITIONAL GUIDANCE
1. Children should arrive at school each morning in clean serviceable uniform
2. Sport socks to be worn only with sports uniform
3. Socks are not to be rolled down
4. Shoes are to be cleaned, polished and serviceable
5. Current Year 5 students only wear current Year 5 polo top
6. Sport uniform to be worn on designated days as specified by classroom teacher
7. Scarves and navy blue beanie may be worn in the winter months of June, July and August
8. Dress and skirts / pinafores must be of at a modest length

**SCHOOL BAGS**
Royal blue with St. Martin de Porres School emblem is compulsory.

**SCHOOL HATS**
As recommended by the ‘Sun Protection Policy’, the policy is “no hat, no play” from September 1 to April 30. This also includes Physical Education times. Parents should encourage children to wear them to and from school.

**CHANGE OVER OF THE UNIFORM**
The summer uniform is to be worn in Terms 1 and 4 and the winter uniform is to be worn in Terms 2 and 3. However, a two (2) week lead in period at the end of Term 1 and beginning of Term 2 and again at the end of Term 3 and beginning of Term 4, giving students the flexibility to wear either uniform depending on the weather.

**JEWELLERY and MAKEUP**
For safety reason, the children are permitted to only wear minimal amount of jewellery. This may include:
1. watch
2. plain gold or silver, sleepers or studs as earrings, maximum of one per each ear lobe
3. apart from sleepers or studs in earlobes, no other visible body piercing is permitted
4. no makeup or nail polish is to be worn at school
5. Cross and chain – simple and plain

**HAIR**
For community health reasons hair needs to be neat and tidy at all times and should not hang down across the eyes or in front of the shoulders when leaning forward. Therefore:
1. Shoulder length hair or longer is to be tied back at all times.
2. A small range of approved hair accessories is available from the uniform shop.
3. A plain ribbon or solid headband maybe worn (colours found in the school emblem, i.e., light blue or dark blue).
4. Extreme hair style such as spiking, patterns, severe cutting (less than a number two clipper cut), or artificially coloured hair is not permitted. A small amount of gel which enhances neatness is acceptable.

**NB**. This policy applies to both girls and boys. The purpose of restraint upon hair style is not to stifle individuality but to channel it within limits that emphasise cooperation and identification with the whole school community.
Dear ____________________________

It has come to my attention that __________________________ came to school today without complying with the school’s code of dress.

The nature of the problem is that he/she __________________________

___________________________________________________________________

which does not comply with school policy.

I would ask you to address this issue as a matter of priority because adherence to the Uniform Policy is an integral part of school ethos at St. Martin de Porres.

If there are any difficulties, please do not hesitate to contact either myself or the Deputy Principal.

Yours sincerely,

Class Teacher ……………………………………………………………. Date …………………

………………………………………………………………………………………………

Please Sign and return to class teacher

I have received the note that my child ________________________ (name) has not complied with the St. Martin de Porres Uniform Policy and have addressed this with my child.

Signed ______________________________