

St Martin de Porres



ST MARTIN DE PORRES SCHOOL

SCHOOL UNIFORM POLICY

POLICY STATEMENT

St Martin de Porres School is a Catholic Primary School serving the educational needs of boys and girls from Reception to Year 5 in the South West Region of Adelaide. It is a member of Catholic Education South Australia (CESA).

The following policy provides guidelines for all matters regarding the school uniform and presentation in the school for students and staff

PURPOSE

The implementation of this policy ensures that every child enrolled at St Martin de Porres School does so under the premise that there is a set uniform to be worn which is compulsory.

The Board believes that the uniform supports:

- a culture of inclusiveness regardless of background and personal characteristics;
- a sense of belonging for the students;
- the comfort of children in learning, physical movement and sports activity;
- a practical and cost effective solution for parents;
- the easy recognition of students when they are off the school premises; and
- the school in the community through recognition of its students.

IMPLEMENTATION

On enrolment, parent and students agree to comply with the school's code of dress.

The uniform is supplied through the school's uniform shop. *(Refer Appendix 1 for listing of uniform item requirements. This is not the uniform order form)*

School staff will continually monitor the uniform standards and ensure compliance.

In the event of any breach of the school's uniform policy, the School Board has directed the following action to be taken.

1. If a child comes to school without complying with the Uniform Policy but brings an explanatory note, no further action will be taken. The School Principal for resolution will address any circumstances that result in long-term non-compliance with the code of dress.
2. If a child comes to school without complying with the Uniform Policy and without an accompanying explanatory note, the following steps will be taken:
 - on the first occasion the teacher will remind the student about the problem;
 - a second non-compliance will result in a standard note being forwarded to the parent or caregiver from the teacher requesting that this matter be corrected (see Appendix 2)
 - a third non-compliance in any one term will result in a telephone call to the parent or caregiver requesting that the matter be addressed; and
 - any subsequent offence will be referred to the School Principal for resolution. The School Principal will arrange an interview with the family in an endeavour to seek explanation for the non-compliance with the code of dress. Whilst each case will be judged on its merits, any resolution will always include compliance with the Uniform Policy.

APPENDIX 1

REQUIREMENTS OF SCHOOL UNIFORM

SUMMER UNIFORM

Girls

- Dress - St Martin de Porres monogrammed check
- Socks - plain white / no socks required if wearing with sandals
- Jumper – V-neck wool knit (Adelaide Blue)

Boys

- Shorts - grey
- Shirt - pin striped monogrammed short sleeve
- Socks – plain grey / no socks required if wearing with sandals
- Jumper – V-neck wool knit (Adelaide Blue)

WINTER UNIFORM

Girls

- Pinafore / Skirt
Pinafore - St Martin de Porres School check for students in Reception to Year 2
Skirt - St Martin de Porres School check for students in Years 3 to 5
- Shirt - Peter Pan collar, blue monogrammed shirt
- Pants – Navy Blue pants
- Jumper - V-neck wool knit (Adelaide Blue)
- Tights – Navy Blue or socks (plain white)

Boys

- Trousers - grey gabardine
- Shirt - pin striped monogrammed long sleeve
- Jumper - V-neck wool knit (Adelaide Blue)
- Socks - plain grey socks

SHOES (Summer and Winter Uniforms)

- Black school shoes to be worn for both summer and winter uniform (no platform shoes >3cm)
- Sandals – navy blue or brown leather school sandals (summer uniform only)

SPORTS UNIFORM (UNISEX)

- Polo shirt (school monogrammed)
- Navy shorts (school name embroidered on leg of shorts)
- Navy Track pants (school name embroidered on leg of shorts)
- Track top or Rugby Jumper (monogrammed)
- Sport shoes
- School sport socks (branded)

OTHER

School Bag

Royal Blue with St. Martin de Porres School emblem is compulsory.

School Hat

As recommended by the *Sun Protection Policy*, the Policy is “no hat, no play” in Term 1 and Term 4. This also includes out of classroom lessons of Physical Education. Parents should encourage children to wear them to and from school if walking and/or riding their bike.

Jewellery and Makeup

For safety reasons, the children are only permitted to wear minimal amount of jewellery. This may include:

- a watch.
- piercings; i.e. plain gold or silver, sleepers or stud earrings (maximum of one per each ear lobe). Other than earlobes, no other visible body piercing is permitted.
- cross and chain can be worn around the neck.
- no makeup is to be worn at school.
- no nail polish is to be worn at school (excluding school celebrations; i.e. Italian Day, Mission Day, Fete etc. If worn students will have two school days before being asked to remove their polish)

Hair

For community health reasons hair needs to be neat and tidy at all times and should not hang down across the eyes or in front of the shoulders when leaning forward. Therefore:

- shoulder length hair or longer is to be tied back at all times;
- a plain ribbon or solid headband may be worn (colours found in the school emblem, i.e. light blue or dark blue); and
- extreme hair styles such as spiking, patterns, severe cutting and artificially coloured hair is not permitted.

NB. This policy applies to both girls and boys.

Change Over of the Uniform

The summer uniform is to be worn in Term 1 and Term 4 and the winter uniform is to be worn in Term 2 and Term 3. However, a two (2) week lead in period at the end of Term 1 and beginning of Term 2, and again at the end of Term 3 and beginning of Term 4, gives students the flexibility to wear either uniform depending on the weather.

ADDITIONAL GUIDANCE

- Sport socks to be worn *only* with sports uniform.
- Year 5 students are allowed to wear their seniors polo on their designated PE days.
- Sport uniform to be worn on designated days as specified by classroom teacher.
- Scarf and navy blue beanie may be worn in the winter months (Terms 2 & 3).

APPENDIX 2

LETTER TO FAMILY (REFER 'IMPLEMENTATION')

Dear (parent name)

It has come to my attention that (student name) came to school today without complying with the School's *Uniform Policy*

The nature of the problem is that he/she

(address nature of problem / issue with uniform), which does not comply with school policy.

I ask you to address this issue as a matter of priority because adherence to the School's Uniform Policy is an integral part of school ethos at St Martin de Porres School.

If there are any difficulties, please do not hesitate to contact myself or the Front Office.

Yours sincerely,

(Teacher name / Signature)

(Date)

Please Sign and return to class teacher

I have received the note that my child, (student name) has not complied with the St Martin de Porres School's Uniform Policy and have addressed this with my child.

(Parent name / Signature)

(Date)

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ENDORSEMENT DETAILS

Review Date	November 2017
Date of Next Review	April 2019
Endorsed by:	<p>_____</p> <p>(Board Chairperson)</p> <p>Date: _____</p> <p>_____</p> <p>(Principal)</p> <p>Date: _____</p>