

## List of Parental Occupation Groups

### GROUP 1

**Senior management in large business organisation, government administration, defence, and qualified professionals.**

- **Senior Executive/Manager/Department Head** in industry, commerce, media or other large organisation
- **Public Service Manager** (*Section head or above*), Regional Director, Health/Education/Police/Fire Services/Administrator
- **Other Administrator** - School Principal, Faculty Head, Library/Museum/Gallery Director, Research Facility Director
- **Defence Forces** - Commissioned Officer
- **Professionals** generally have degree or higher qualifications and experience in applying this knowledge to design, develop or operate complex systems; identify, treat and advise on problems; and teach others.
- **Health Education, Law, Social Welfare, Engineering, Science, Computing Professional**
- **Business** - Management Consultant, Business Analyst, Accountant, Auditor, Policy Analyst
- **Air/Sea Transport** - Aircraft/Ship's Captain/Officer/Pilot, Flight Officer, Flying Instructor, Air Traffic Operator

### GROUP 2

**Other business managers, arts/media/sport persons and associate professionals**

- **Owner/Manager** of farm, construction, import/export, wholesale, manufacturing, transport, real estate business
- **Specialist Manager** – finance / engineering / production / personnel / industrial relations / sales / marketing
- **Financial Services Manager** - Bank Manager, Finance/Investment/Insurance Broker, Credit/Loans Officer
- **Retail Sales/Services Manager** - shop, petrol station, restaurant, club hotel/motel, cinema, theatre, agency
- **Arts/Media/Sports** - musician, actor, dancer, painter, potter, sculptor, journalist, author, media presenter, photographer, designer, illustrator, proof-reader, sportsman/woman, coach, trainer, sports official
- **Health Education, Law, Social Welfare, Engineering, Science, Computing Technician/Associate Professional**
- **Business/Administration** - Recruitment/Employment/Industrial Relations Training Officer, Marketing/Advertising Specialist, Market Research Analyst, Technical Sales Representative, Retail Buyer, Office/Project Manager
- **Defence Forces** - Senior Non-commissioned Officer

### GROUP 3:

**Tradesmen/women, clerks and skilled office, sales and service staff**

- **Tradesmen/women** generally have completed a four-year Trade Certificate, usually by apprenticeship. All tradesmen/women are included in this group
- **Clerks** - Bookkeeper, Bank/PO Clerk, Statistical /Actuarial clerk, Accounting/Claims/Audit Clerk, Payroll Clerk, Recording/Registry/Filing Clerk, Betting Clerk, Stores/Inventory Clerk, Purchasing/Order Clerk, Freight/Transport/Shipping Clerk, Customs Agent, Customer Service Clerk, Admissions Clerk

#### Skilled office, sales and service staff

- **Office** - Secretary, Personal Assistant, Desktop Publishing Operator, Switchboard Operator
- **Sales** - Company Sales Representative, Auctioneer, Insurance Agent/Assess or Loss Adjustor, Market Researcher
- **Service** - Age/Disabled/Refugee/Child Care Worker, Nanny, Meter Reader, Parking Inspector, Postal Worker, Courier, Travel Agent, Tour Guide, Flight Attendant, Fitness Instructor, Casino Dealer/Supervisor

### GROUP 4

**Machine operators, hospitality staff, assistants, labourers and related workers**

- **Drivers, Mobile Plant, Production/Processing Machinery Operators**
- **Hospitality Staff** - Hotel Service Supervisor, Receptionist, Waiter, Bar Attendant, Kitchen Hand, Porter, House Keeper
- **Office** - Typist, Word Processor/Data Entry/Business Machine Operator, Receptionist, Office Assistant
- **Sales** - Sales Assistant, Motor Vehicle/Caravan/Parts Salesperson, Check Out Operator, Cashier, Bus/Train Conductor, Ticket Seller, Service Station Attendant, Car Rental Desk Staff, Street Vendor, Telemarketer, Shelf Stacker
- **Assistant/Aide** - Trades Assistant, School/Teacher's Aide, Dental Assistant, Veterinary Nurse, Nursing Assistant, Museum/Gallery Attendant, Usher, Home Helper, Salon Assistant, Animal Attendant

#### Labourers and related workers

- **Defence Forces** ranks below Senior NCO not included above
- **Agriculture, Horticulture, Forestry, Fishing, Mining** - Farm Overseer, Shearer, Farm Hand, Horse Trainer, Greenkeeper, Gardener, Tree Surgeon, Forestry/Logging Worker, Miner, Seafarer/Fishing Hand
- **Other worker** - Labourer, Factory Hand, Storeman, Guard, Cleaner, Caretaker, Laundry Worker, Trolley Collector, Car Park Attendant

### GROUP 8

- If you have not been in paid work in the last 12 months

*If the parent is not in current paid work, but has had a job in the last 12 months, or has retired in the last 12 months, please use the last occupation when advising the 'group'*